

# Teacher Application



## **APPLICANT NAME, ADDRESS, and CONTACT INFORMATION:**

First Name

Middle Name

Last Name

Current Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Best time to call you? \_\_\_\_\_ Length of time at present address? \_\_\_\_\_

Permanent address if different than present address: \_\_\_\_\_

## **POSITION DESIRED**

Please indicate 1, 2, 3 choice in the parenthesis. Then to the right please indicate the grades or subjects in order of preference:

( ) Kindergarten

( ) Elementary, grade preference(s): \_\_\_\_\_

( ) Middle School, subject preference(s): \_\_\_\_\_

( ) High School, subject preferences(s): \_\_\_\_\_

Full time \_\_\_\_\_ Part time \_\_\_\_\_ \*Substitute: Elem \_\_\_\_\_ or MS/HS \_\_\_\_\_

How did you learn about the position for which you are applying? \_\_\_\_\_

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### **CHRISTIAN BACKGROUND**

**\* On separate paper, briefly give your Christian testimony.**

Please carefully read our Statement of Faith and indicate your degree of support.

\_\_\_\_\_ I fully support the Statement as written without mental reservations.

\_\_\_\_\_ I support the Statement except for the area(s) listed and explained on a separate paper.  
The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? Yes \_\_\_\_\_ No \_\_\_\_\_

Denominational preference? \_\_\_\_\_

What is your local church affiliation? \_\_\_\_\_

Are you presently a member in good standing? \_\_\_\_\_ Years? \_\_\_\_\_

In what church activities are you involved and with what degree of regularity? \_\_\_\_\_

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## **QUALIFICATIONS**

**\*Please attach photocopies of all your postsecondary transcripts. Should you be offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file.**

What degree or degrees do you hold? \_\_\_\_\_

Degree: \_\_\_\_\_

Date Received: \_\_\_\_\_

Issuing Institution: \_\_\_\_\_

Cumulative grade point average Bachelor's: \_\_\_\_\_

Your Major(s): \_\_\_\_\_

Your Minor(s): \_\_\_\_\_

Graduate work: \_\_\_\_\_

Total (circle one) semester or quarter units **after** date of Bachelor's degree: \_\_\_\_\_

## **TEACHING EXPERIANCE**

Sequentially list your teaching experience with most recent first:

### **Current or Most Recent**

School Name: \_\_\_\_\_

School Address & Phone Number: \_\_\_\_\_

\_\_\_\_\_

Grades or Subjects Taught: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

### **Second most recent**

School Name: \_\_\_\_\_

School Address & Phone Number: \_\_\_\_\_

\_\_\_\_\_

Grades or Subjects Taught: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

### **Third most recent**

School Name: \_\_\_\_\_

School Address & Phone Number: \_\_\_\_\_

\_\_\_\_\_

Grades or Subjects Taught: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

### **EMPLOYMENT HISTORY**

Please start with your current or most recent employer and work backwards for the past ten years.

Employer Name: \_\_\_\_\_

Employer Address & Phone Number: \_\_\_\_\_

\_\_\_\_\_

Position/Title: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employer Name: \_\_\_\_\_

Employer Address & Phone Number: \_\_\_\_\_

\_\_\_\_\_

Position/Title: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employer Name: \_\_\_\_\_

Employer Address & Phone Number: \_\_\_\_\_

\_\_\_\_\_

Position/Title: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

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Employer Name: \_\_\_\_\_

Employer Address & Phone Number: \_\_\_\_\_

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Position/Title: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

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**REFERENCES:**

Give three references who are qualified to speak of your spiritual experience and Christian service. Do not list family members or relatives for references. You will also need to sign the **Reference Release Form** that is attached and return it with this application. **List your current pastor first.**

**First Reference (Pastor):**

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First Name

Last Name

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Address

City

State

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Phone Number

Email Address

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Church Name

**Second Reference:**

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First Name

Last Name

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Address

City

State

---

Phone Number

Email Address

**Third Reference:**

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First Name

Last Name

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Address

City

State

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Phone Number

Email Address

**APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that **Faith Christian Academy** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize **Faith Christian Academy** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to

thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

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Applicant Signature

Date

### **Non Discrimination Policy**

Faith Christian Academy is open to qualified individuals who are Christians of good character, without regard or reference to race, gender, national or ethnic origin, color, age, or disability. Faith Christian Academy is a religious educational ministry, permitted to discriminate on the basis of religion. All prospective and current employees must agree with Faith Christian Academy's mission statement, and must be willing to conduct their lives in conformity with the school's statement of faith and the school's declaration and agreement to ethical and moral integrity.